



Upcoming change of transfer agent for the Summit Mutual Funds plc and Summit Investment Funds plc (“the Funds”).

There will be a change of transfer agent for the Summit Mutual Funds plc and Summit Investment Funds plc (“the Funds”) at the end of April 2025.

The transfer agent is the party that:

- processes instructions to invest or disinvest (for example, top ups and encashments)
- issues correspondence on behalf of the Funds such as contract notes and Investor statements
- maintains records of holdings and any documentation provided and
- acts on instruction to update contact details or bank details on investor accounts.

EBS Designated Activity Company (“EBS”) currently provide this service. From the end of April 2025, this service will move to Northern Trust International Fund Administration Services (Ireland) Limited, (“Northern Trust”). Northern Trust are a global provider of transfer agency services and the long-standing Administrator of the Funds. We’re working with Northern Trust to make the transition as smooth as possible. This change in transfer agent will not impact the investment strategies or the management of the Funds. EBS will continue to act as transfer agent until the end of April 2025.

From May 2025, it will not be possible to transact in an EBS branch. However, top ups and encashments can still be made and transacted efficiently by electronic payment. Information on how to top up and encash from the Funds will be available here on the Summit web page from early February 2025.

In the meantime, we are asking you to update your details with us in advance of the change in transfer agent.

- Our default way of communicating with you will be by email as it is the most convenient and sustainable method of communication. We are asking that you provide your email addresses in the enclosed form.
- As Northern Trust will pay encashments directly to your nominated bank account, you can avoid potential delays by confirming your preferred bank account details in advance. These details should be included with the enclosed form and returned with a copy of your bank statement (less than 6 months old).



Summit Asset Managers Limited

- If you haven't updated your Anti Money Laundering (AML) documentation in the last 3 years you'll be asked to do so the next time you encash. To avoid any processing delays in the future they can send us your AML documentation now by using the enclosed form along with the following documentation:
 - Photographic proof of identification, for example, copy of current passport or driver licence. **Please send copies only and don't send any original documents.**
 - Proof of address, for example, copy of bank statement or utility bill dated within the past 6 months.
- ***The completed form along with the items listed above should be sent by email to Summit.Investor@ilim.com or by post to Summit Investment Managers Ltd. FREEPOST, Irish Life Centre, Lower abbey Street, Dublin 1, D01 PK03.***
- For regular investors, please note that EBS will stop collecting top ups by direct debit after March 2025. However, you can continue to top up your accounts from May 2025 by submitting a top up form which will be available on the Summits web page www.ilim.com/funds/summit-asset-managers-limited and paying via electronic bank transfer.

If you have any queries, you can email us at Summit.Investor@ilim.com or contact our customer service team on 7041200.